

# Change of Name Form

## Change of Name

A copy of your Assessment Number (located top right of your rate notice) must be provided with this form. If you do not have a copy of your rate notice, please contact the City on 9474 0777.

### ASSESSMENT NUMBER (TOP RIGHT OF RATE NOTICE) \*

If you do not have a copy of your rate notice, please contact the City on 9474 0777.

### PROPERTY ADDRESS 1: \*

### PROPERTY 1 SUBURB: \*

### PROPERTY 1 POSTCODE: \*

### PROPERTY ADDRESS 2 (IF APPLICABLE):

### PROPERTY ADDRESS 3 (IF APPLICABLE):

### OWNER OF PROPERTY \*

☐ I confirm that I am the owner of the property/ies

### FILE UPLOAD

Please attach a copy of new Certificate of Title:

 No file chosen

To advise of a Deceased Estate, a copy of the Death Certificate will need to be provided.

## More information and contact

For more information on changing your address, name or property ownership please email us at [rates.rtc@gmail.com](mailto:rates.rtc@gmail.com) or call 9257916.

Please advise the Council in writing of any changes to your address so we can update our records. You will need a copy of your Assessment Number (located top right of your rate notice) and a copy of your new Certificate of Title to complete this form.